

This is an example of the 1st section of a Manager-level workshop created for a client in the Restaurant Industry. The document has been sanitized and all percentage references are fictitious.

INTRODUCTION

- Although Employment Laws are published and discussed at multiple levels, Employee Relations' complaints show that knowledge does not automatically translate into appropriate behaviors.
- As a Company, we continue to experience issues where Management and Team Members are violating these laws.



NOTES

This 3 hour workshop should be facilitated as an interactive conversation where you:

- Highlight the Laws
- Provide scenarios that help participants recognize how even some subtle behaviors and actions can compromise the law.
- Continually ask questions to engage the audience and ensure understanding.
- Facilitate activities to help reinforce the message/ learning opportunity.
- Explain the rationale behind why adhering to each law is important or how a certain behavior can violate or potentially violate the law.
- Reinforce the message that professional behavior helps EVERYONE work within the boundaries of Employment Laws.

Obtain for class:

- Participant Guide (Handout print of this presentation; 3 slides/page)
- Handouts
 - Tools
 - Scenarios
 - Activity Pages

Use these icons to help manage the presentation:

- Mouse icon 
 - Click to build slide

- Flip chart 
 - Use to engage participants in discussion

